

**Minutes of Yarnscombe Parish Council Meeting
Wednesday 26 June 2024**

Present: Cllrs. Brice (Chair), Cooke, Ellison, Jeffery, Newberry, Pengilley, Cllr. Elliott (Torrige District Council / TDC) and M. Dymond (clerk)

NOTE: Council meeting didn't start until 7.37pm due to lack of village hall key.

24.68 Apologies, Declarations of Interests and Dispensations

Apologies were received and acknowledged from Cllr. Lock (TDC), Cllr. Farr, Cllr. Saywell (Devon County Council / DCC) and PCSO Brown.

There were no declarations of interest and no requests for dispensations were received.

24.69 Public Participation and Feedback

None

24.70 Representatives Reports

1) County/District Councillors

County — None (Cllr. Saywell on holiday until 1 July 2024)

District — No news at present. All projects at standstill until after election.

2) Village Hall / Social Club — Path lights up and running.

3) Youth Club — None

4) PCSO/Police Report — No crimes reported, no call logs created.

5) Playing Field

Draft Agreement between Cllr. Ellison and Yarnscombe PC

Cllr. Pengilley and Cllr. Ellison had worked together to produce draft agreement, this was read out by Cllr. Brice.

The possibility of having an electric fence on Cllr. Ellison's side was raised, other councillors doubted whether this was enforceable.

It was suggested to send a copy to TDC solicitor for a second opinion and to verify agreement.

Actions taken: Clerk to send draft agreement to TDC and put on next agenda.

Installation of metal fencing and outstanding payment to WM Ironworks of £6,291.60 — Metal fence has been installed, labour costs of installation had been greatly reduced by the help provided from Cllrs. Cooke, Farr and Jeffery. Chair expressed his gratitude on behalf of the council and parish.

Actions taken: Clerk to include note of thanks to all councillors concerned in next edition of "Eagle".

Second instalment of £6291.60 is now due. Clerk explained that to do so the council would need to transfer the monies held in Instant Access account to Treasurers Account. Cllr. Brice proposed, Cllr. Pengilley seconded. All agreed.

Actions taken: Clerk and Cllrs. Brice and Pengilley to visit Lloyds Bank branch in Barnstaple next Friday to carry out transfer and pay WM Ironworks.

24.71 Minutes of Meeting of 24 April 2024

Minutes were signed off and approved as a true record.

24.72 Matters arising from last Meeting

Updated version of Standing Orders / Financial Regulations following NALC guidelines — Cllr. Pengilley explained that, although not mandatory, the new regulations allow internet banking for parish councils. Also, invoices need to be signed from now on, before they are paid. Yarnscombe PC will do so from July onwards. Updated version had been circulated prior to meeting and approved.

Actions taken: Clerk to present outstanding invoices to be signed.

24.73 New Matters

Invoice for Internal Auditor £110.00

Cllr. Brice proposed, Cllr. Pengilley seconded. All agreed to pay invoice.

Actions taken: Cheque written out and countersigned. Clerk to send off.

Reimbursement to Clerk 4x1st Class stamps £5.40

Cllr. Pengilley proposed, Cllr. Brice seconded. All agreed to reimburse clerk.

Actions taken: Cheque written out and countersigned. Cheque handed to clerk.

ICO Renewal fee 40.00 (paid by debit card)

Actions taken: None at present.

Website domain '.gov.uk' — Cllr. Pengilley had watched a recording of a webinar held by DALC and outlined the main points to councillors. The main advantages of a .gov.uk website would be credibility and ease of use for emails. Various approved registrars can provide .gov.uk website, all offering different services. No decision was taken as yet, more services and what support they offer needs to be looked into first. Also, the cost of ca. £250 per year is relatively high for a small council like Yarnscombe PC.

Actions taken: To be put on next agenda.

24.74 PROW Monthly Report

Councillors queried how often footpaths are walked and checked. Chair pointed out how difficult it had been to find a volunteer at all. Clerk will email PROW and ask about update. Also it was reported that the stile to the entrance of Sam Woollacott's field was overgrown and needed cutting back.

Actions taken: Clerk to contact PROW and report back next month.

24.75 Planning

Proposed extension to dwelling, 6 St Andrew's Close, Yarnscombe, Barnstaple, EX31 3LB,

Ref. No: [1/0392/2024/FUL](#)

Application permitted

24.76 Additional Planning

None

24.77 Accounts

Reimbursement to clerk 4x 1st class stamps £5.40 see 24.73

Invoice for Internal Auditor £110.00 see 24.73

ICO Renewal fee 40.00 (paid by debit card) see 24.73

Meeting closed 8.20pm.

9th July 2024