

16th December 2025

Minutes of Yarnscombe Parish Council Meeting
Wednesday, 26th November 2025
Village Hall, 7.30pm

Present: Cllrs.Brice(chair), Cooke, Ellison, Jeffery, Newberry, Pengilley and M.Dymond(clerk)

25.118 Apologies, Declarations of Interests and Dispensations

Apologies were received and accepted from Cllrs. Farr, Elliott(Torridge District Council/TDC), Lock(TDC) and Cllr. Cottle-Hunkin(Devon County Council/DCC).

There were no declarations of interest and no requests for dispensations had been received.

25.119 Public Participation and Feedback - None

25.120 Representatives Reports

1) County/District Councillors- None

2) Village Hall / Social Club - None

3) Youth Club – Potential paid Youth Club leader

Clerk had included potential revival of Youth Club in Eagle article, but so far no response.

Actions taken: None at present.

4) PCSO/Police Report

Regarding this issue, Cllr. Elliott had forwarded following email at the beginning of the month.

Following no in person visit by our new PCSO to any meeting since the resignation of Sandra Brown, I had a phone call with a Jason Slade from Barnstaple police station for other matters yesterday. However, I raised this issue with him and he said he will pass this up the line to the powers that be to see if he can get somewhere for us. He did also inform me that they have a new cohort of PSCOs that are/have just finished/finishing their training. Hopefully, this will result in some attendances at your meetings in the not to distant future.

Actions taken: None at present.

5) Playing Field

Fred Turner had given clerk invoice for sum of £576 for yearly grass cutting in playing field. Cllr.Brice proposed to pay invoice, Cllr. Pengilley seconded.

All agreed to pay £576.

Actions taken:Cllrs. Brice and Pengilley signed invoice and electronic payment schedule. Clerk will pay via BACS.

6) Snow Warden – Snow Warden had gritted relevant roads last few days during spell of cold nights/mornings.

25.121 Minutes from Meeting of 22nd October 2025

Minutes were approved and signed of as a true record.

25.122 Matters arising from last Meeting - None

25.123 New Matters

Potential purchase of tablet for online banking-

Clerk explained to councillors that laptop was perfectly adequate for online banking and as previously pointed out, the purchase of tablet would have implications for IT policy and internet security.

Cllr. Pengilley explained that Yarnscombe PC has to abide by the seven core principles of the General Data Protection Regulations 2018. These are Lawfulness, Fairness & Transparency,

Purpose limitation, Data Minimisation, Accuracy, Storage Limitation, Integrity/Confidentiality&Security and Accountability.

In practice, this means email must be protected by firewall and operating system of any computer used for council purposes is up to date and supported.

Windows 10 is no more supported and it has to be established whether computer in question is able to run Windows 11. Cllr. Pengilley offered to find out and is able to install Linux if needed. Also, website administrator can check on status of OS of Cllr. Jeffrey. Councillors queried how principle of confidentiality can work seeing that councillor's names are in public domain.

Actions taken: Cllr. Pengilley and website administrator to liaise with Cllr. Jeffery.

25.124 PROW Monthly Report -None

25.125 Planning

Change of use and conversion of former agricultural building to provide additional living space to existing dwelling

Little Greylake West Greylake Yarnscombe Barnstaple Devon EX31 3NF

Ref. No: 1/0645/2025/FUL – Application permitted

Demolition of existing storage sheds and erection of commercial building

Agricultural Building At Grid Reference 255977 123750 Yarnscombe Devon

Ref. No: 1/0607/2025/FUL – Application being considered.

25.126 Additional Planning - None

25.127 Accounts

Budget 2026/27 and setting of precept

Clerk presented councillors breakdown of actual payments/receipts up to 30/11/2025 and proposed budget for 2026/27. Clerk's salary cost was estimated to be £4,000 to include rise following NALC guidelines. Cost of bank charges will also rise next year to an estimated £110. Taking potential rise in insurance cost in consideration, councillors decided to set precept at £8,800.

Actions taken: Full council of TDC will only meet on 8th December to decide on tax base.

Once clerk has received precept forms, she and chair will meet to sign forms, as they have to be at TDC by 23rd January 2026(next PC meeting on 28th January 2026).

Bank reconciliation July 2025 to September 2025

Bank reconciliation had been carried out and cash book signed.

Meeting ended 8.30pm